

NORTH HILL PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 17th OCTOBER 2022

Present:

Mary Budge
Ralph Hudson
Richard Randall
David Daniells
Brian Ruby
Courtney Walters
Steven Sandercock
Adrian Parsons
Mervyn Stephens

In Attendance:

Mrs A Jones (Parish Clerk)
5 Members of the Public

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

1. RECEIVING APOLOGIES FOR ABSENCE

1.1 None

2 PUBLIC SESSION

2.1 The Chairman suspended Standing Orders proposed 1st Cllr R Randall 2nd Cllr S Sandercock for members of the public to address the Parish Council. No members of the public address the Parish Council. Standing Orders reinstated Cllr R Hudson Proposed 2nd Cllr S Sandercock.

3. DECLARATION OF INTERESTS

3.1 No Declarations of Interest expressed by Councillors.

4. APPROVING MINUTES

4.1 Minutes from 26th September 2022 proposed and agreed 1st Cllr R Randall 2nd Cllr C Walters All Councillors in favour of the Chairman to sign.

5. REVIEW OF PLANNING APPLICATIONS

5.1 None

6. REVIEW OF CLERKS REPORT

6.1 Mr and Mrs Turner – The Parish Clerk apologised to Mr and Mrs Turner for not letting them know directly that the meeting in September had been cancelled due to the Queen's Passing. The Clerk emailed Mr and Mrs Turner on 27th following the meeting held on Monday 26th, asking if they would be interested in joining the CSW Team, following the visit from PCSO Dodd, unfortunately Mr and Mrs Turner are unable to commit due to being Carers in Bristol. Mr and Mrs Turner are in support of the CSW, which would eventually provide the much-needed evidence of the speed on which vehicles pass through Congdons Shop, and hopefully leading to some sort of traffic calming measures. Congdons Shop is on the list for the mobile 40mph flashing sign but regrettably a roundabout would be out of the question due to

Sign & Date _____

Chairman

budgeting. Councillors wish for the CSW to be advertised on notice boards as well as the website. The Parish Council to keep Mr and Mrs Turner informed of any future progress.

- 6.2 Play Area Inspection – Councillor Daniells has looked at the items requested by Cllr Randall, and a couple of shackles are needed to be replaced. Cllrs Daniells and Ruby will take down the Zip Wire, and have it sent away to be maintained by the Company on which it was purchased at a cost of £100.00. RoSPA have been booked for the Annual Play Area Inspection for April. Cllr Randall proposed the Parish Council also have regular checks done, and to be completed by Kompan, this also includes basic maintenance at a cost of £306.00 plus VAT per annum for 3 additional checks. 4 Councillors against, 4 Councillors for, Chairman casted final vote for Kompan on the grounds that Play Area will be maintained throughout the year.
- 6.3 Items relating to Oliver Jones – Mr Scoble has contacted the Clerk via email enquiring about the progress regarding of the extension of the 30mph from Lime Tree Way – Allotments in Coads Green. The Parish Council to complete the TRO for budgeting.
The Chairman has explained to Councillors that drains on private property cannot be cleared by Cornwall Council. Councillor Parsons to follow up Botternell to Kingbear Road, Uphill and Mill Lane in Bathpool to be road edge ploughed.
- 6.4 PKF Littlejohn – The Clerk has received back the Audit from PKF Littlejohn with the following comments: The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR. The prior year accounts were prepared on an income and expenditure basis, but should have been restated on a receipts and payments basis in the prior year column of Section 2 for comparative purposes. Councillor R Hudson proposed accounts be accepted 2nd Cllr R Randall with all Councillors in favour.
- 6.5 PKF Littlejohn Opting Out – The Clerk read the correspondence in the Parish Council opting out. Proposed 1st Cllr R Randall 2nd Cllr M Stephens with all Councillors in favour for the Parish Council to remain in with PKF Littlejohn for the next 5 years.
- 6.6 Launceston Community Network – Launceston Community Network is currently under review with merging with Launceston & Bude or Launceston with Caradon. Updates will be given at a later date when discussions have taken place.
- 6.7 Scott Mann Shared Prosperity Fund – This is open to Community Groups, Business and Local Bodies for St Austell, North Cornwall and East Cornwall. Councillors agreed to notify Marie Sellers as this is something that St Torneys Church could benefit from.

7. REVIEW OF CLERKS REPORT

- 7.1 Bathpool Defib – One resident from Bathpool attended the Parish Council to discuss the Bathpool Defib. They wish to only purchase from the Ambulance Trust which will provide maintenance for four years, online training, if stolen unit will be replaced, information to be downloaded and provided to the hospital and counselling. The cost is £1800 plus VAT. The Parish Council proposed 1st Cllr Sandercock 2nd Cllr Ruby with all Councillors in favour to purchase once the remaining monies have been raised by Crowdfunding. The Defib is hoped to be located at Moorfoot, Bathpool.
- 7.2 Drains – Covered in Item 6.3.
- 7.3 Remembrance – Wreath, Police, Mr Richard Bartlett (laying wreath), Mr Brian Davis (leading Service) and War Memorial being cleaned is all in place.

Sign & Date _____

Chairman

8. NORTH HILL CEMETERY SUB COMMITTEE

8.1 Fencing – The Clerk has contacted all businesses suggested by Councillors. Waiting for responses. Clerk to contact Arnold Fencing for a quote.

9. FINANCES

9.1 Authorisation of expenses – Proposed Cllr C Walters 2nd Cllr R Hudson with all Councillors in favour.

- Mrs A Jones Postage & Ink £ 33.98

- Community Heartbeat Trust Telephone System £120.00

- PKF Littlejohn Audit £360.00

9.2 Wages – A Jones £539.02 (inc. Mobile Phone Contract, Rm Rental, Internet)

9.3 Update of Current Account - as of 28 September 2022 £19393.76

9.4 Update of Savings Account – as of 11th August 2022 £1.07

9.5 Monthly Budget Sheet – Information given to Councillors.

9.6 RAG – Information given to Councillors.

10. MEETINGS

10.1 Next Meeting – Monday 14th November 2022 at 7.30pm North Hill Village Hall

Meeting ended 2110.

Sign & Date _____

Chairman